NSQHS Standard 1 Clinical Governance
Definitions sheet – Edition 2

Clinical Governance Audit Tools Definitions

The following <u>definition</u> applies to the Clinical Governance Audit Tools:

1. Open Disclosure Program

An Open Disclosure Program is a program that supports and encourages the open, effective and timely disclosure of an unintended outcome to the patient and/or their family. This is achieved through the training of all staff whose role requires them to undertake this form of disclosure and a defined process for initiating disclosure. For Hospital and Health Services, the minimum requirement is that a register of trained staff is kept; an offer of Formal Open Disclosure is made following every SAC 1 incident and an Open Disclosure Consultant (ODC) is used for all Formal Open Disclosure meetings.

Further information can be found at:

- Australian Commission on Safety and Quality in Health Care (ACSQHC): Open Disclosure
https://www.safetyandquality.gov.au/our-work/open-disclosure/

We recognise and appreciate that there may be gaps in the scope and questions included in these tools, however, as the audit tools are a constant **'Work in Progress'**, future versions will build upon the existing scope and questions, and incorporate staff feedback and suggestions for improvement.

Patient Safety and Quality Improvement Service, Clinical Excellence Queensland, welcomes feedback on the audit tools and the measurement plans, to ensure the tools meet the needs of Queensland Health facilities. We appreciate any feedback you can provide for the next version.

Please email Patient Safety and Quality Improvement Service on mars@health.qld.gov.au for feedback or comments.